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ABSTRACT

This book contains career advice for job-seekers and employees about locating, getting, keeping, and changing jobs. The titles of its five chapters are as follows: (1) "So You've Graduated from College, Now All You Need Is...More Advice?" (2) "Moving Up: How To Travel Vertically in a Horizontal World"; (3) "Difficult Bosses, Toxic Coworkers, and Other Irritants"; (4) "Nobody Ever Told You It Was Going To Be This Complicated"; and (5) "Now That You're the Boss..." Within each chapter are graphic boxes that contain short questions and answers that discuss real-world employment problems and suggest solutions to them. An appendix lists 275 resources, including books, Internet sources, and periodicals. (KC)

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